

Sol Distribution RMA Request Form

Products must not be returned without a valid Sol Distribution RMA number. Please ensure all sections of this form are filled out and that it is signed below as this will assist in the efficient and timely processing of your RMA request. Once completed and signed, fax back this form to Sol Distribution RETURNS DEPARTMENT on fax number +44 (0) 1691 664 235.

RMA Number
Office Use Only



Company & Contact Details

Registered Company Name	
Sol Distribution Account Manager	
Contact Name	
Email Address	
Telephone Number	
Fax Number	

Product & Purchase Details

Product Part Number or Code		
Quantity to be Returned		*Please provide serial numbers in the space provided below
Your Purchase Order Number		
Date of Purchase		
Sol Distribution Invoice Number		
Product Serial Numbers*		

Reason for Return - Please provide as much detail as possible about the reason for this return including a description of any faults

RETURNS PROCESS: Sol Distribution will issue an RMA number at it's own discretion. Should an RMA number be issued, Sol Distribution reserves the right at it's own discretion as per Sol Distribution 's Terms & Conditions (see www.sol-distribution.co.uk), to offer to repair the goods, offer a credit for the goods or supply a replacement of the Goods. Any 'advance replacements' will be invoiced and if the product is not returned within 10 working days, this invoice will be due for payment. Please ensure all products are returned in their original packaging (including inner and outer boxes) along with any cables, manuals and other items. Please do not mark or write on the original packaging. Products must be returned to Sol Distribution within 10 working days of the RMA number being issued. Products received without a valid Sol Distribution RMA number or outside of 10 working days or products not in their original packaging or products returned with marked packaging will be refused. Please enclose a copy of this RMA form with the products and clearly mark the RMA number on the address label and send the products back to:

Sol Distribution Ltd RETURNS DEPARTMENT, Artillery Business Park, Park Hall, Oswestry, Shropshire, SY11 4AD

An authorised signatory must sign below to confirm your Company's understanding of the Sol Distribution RETURNS PROCESS & fax this form to Sol Distribution RETURNS DEPARTMENT on fax number +44 (0) 1691 664 235. Should any assistance be required with this form or the returns process please contact your account manager or Sol Distribution Returns on telephone number +44 (0) 1691 664 235

Your Name (please print): _____	Your Signature: _____
Position in Company: _____	Date Completed: _____

Office Use Only

GS: _____	Tech: _____	CD: _____	Accs: _____	AG: _____
Please Initial & Date				